



# TOWN of Smyrna DELAWARE

**FINANCE DEPARTMENT**

**LODGING TAX \*  
MONTHLY PAYMENT VOUCHER**

\*Tax applies to all operators in the Town of Smyrna with a state license for: Hotels, Motels and Tourist Homes. Payment for the current month is due on, or before, the 15th day of the following month.

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Business Name: \_\_\_\_\_

Business Property Address: \_\_\_\_\_

Account/Parcel Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

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TAXABLE BASIS \_\_\_\_\_ FOR \_\_\_\_\_

\*3% TAX RATE FOR RENTS RECEIVED \_\_\_\_\_ \*Select the month for which you are paying from the drop-down menu.

TOTAL TAX DUE = \_\_\_\_\_

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I declare under penalties of perjury, that this is a true, correct and complete return.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please make check payable to "Town of Smyrna".  
Complete this voucher and return it with your check to:

**Town of Smyrna  
Department of Finance  
27 S Market Street Plaza  
Smyrna, DE 19977**

Please note: Checks returned for any reason to Town of Smyrna may be subject to additional fees.

If you need assistance or have any questions, please call 302-653-9231.