

**Historic District Review Board Meeting**  
**October 23<sup>rd</sup>, 2025 – 8:30 AM**  
**Minutes**

**Attendees:**

Board members: Carol Binns, James Wolfe, Robert Keen, and Robin Bruner  
Staff: Jeremy Rothwell, Gabrielle Pope, Cody Meddings, and Ivy Lu

**Call to order**

Board member James Wolfe called the meeting to order at 8:30am.

**Recognition of visitors**

No visitors

**Review, correction, and approval of meeting minutes**

Mr. Wolfe calls for a motion for approval. Mrs. Binns sets the motion. Mr. Keen seconds the motion. It was APPROVED with a unanimous vote by members present.

**New business**

**Review of Historic District Application 164 S MAIN ST (10ft x 16ft shed)**

Mr. Wolfe asks if anyone is present to speak on this application. The applicant was unable to make it to this meeting. Jeremy Rothwell Senior Planner for the Town of Smyrna speaks on the application. Mr. Rothwell let the board know that it does meet all the setback requirements. Mrs. Binns asks if the board can ask them to do landscape around the shed to make it look nicer. Mr. Rothwell let the board know that they could recommend that to Town Staff for approval that they add some type of landscape, for example bushes.

Board member Mr. Wolfe asks the board if they would like to make a motion with the shed having landscape. Mrs. Binns seconds the motion. The application is being approved with the landscape around the shed. Application for 164 S Main St was APPROVED.

**Review of Historic District Application 306 W COMMERCE ST (WINDOWS)**

This application does not need to go to Historical as they are replacing with the exact same.

**Other Business**

Town staff and board discussed properties downtown while asking for updates.

Mr. Rothwell let the board know about Town staff working on updating the Downtown development district plan regarding the parking.

Mr. Wolfe asks if there is an update on the empty commercial building that are Downtown. Town staff let the board know that there will be a vape shop coming Downtown and Dixie Down Home Cooking.

**Adjournment**

Board member James Wolfe makes a motion to adjourn. Mrs. Bruner makes the motion. Mr. Keen seconds the motion. Meeting was adjourned at 8:47am.