

Historic District Review Board Meeting
September 25th, 2025 – 8:30 AM
Minutes

Attendees:

Chairperson: Mike Reed

Board Members: Carol Binns, James Wolfe, and Robert Keen

Staff: Jeremy Rothwell, Gabrielle Pope, Cody Meddings, and Ivy Lu

Public: Brad Hansen, Sandy Robinson, Alan Robinson Jr

Call to order

Chairperson Mike Reed called the meeting to order at 8:31am.

Recognition of visitors

Recognized of visitors.

Review, correction, and approval meeting minutes

Mrs. Binns let the board know that there was a spelling error and it was let known to staff.

Mr. Reed calls for a motion for approval. Mr. Wolfe sets the motion for approval as revised. Ms.

Binns seconds the motion. It was APPROVED with a unanimous vote by members present.

Review of Historic District Application 101 W South St (updating exterior walls of the porch)

The board reviews the application. Alan Robinson Jr owner and Brad Hansen contractor for the project reviews what work will be completed for the porch. Mr. Hansen let the board know what he will be updating is already there with some changes regarding the windows and sizing, insulation, window placements on the walls. Some of the windows that are double windows will be changed to a single window. One of the windows will be completely covered with siding. The entrance door will be replaced with the original door. The siding will match what is already on the home. Mr. Wolfe asks that the reduction of the three windows to two windows are on the front. Mr. Hansen states yes. Mr. Wolfe asks if the windows that are being replaced are two over two or what. Mr. Hansen believes that the windows will be four over four talking about the grid pattern. Mr. Hansen let the board know that it will match what is already on the home. Mrs. Binns asks the applicant if they are doing the Andersen 200 windows. Mr. Hansen states yes. Mrs. Binns asks if the roof is flat. Mr. Hansen let the board know that the roof has an angle. Chairperson Mike Reed asks the board if they would like to make a motion. Mr. Wolfe makes the motion to approve the application. Mr. Keen seconds the motion. The application has been APPROVED.

Other Business

No other business.

Adjournment

Chairperson Mike Reed makes for a motion to adjourn. Mrs. Binns makes the motion. Mr. Wolfe seconds the motion. Meeting was adjourned at 8:48am.