

Charter and Ordinance Review Committee Meeting
January 16th, 2025 – 5:00 PM
Minutes

Attendees:

Board Members: William Pressley, Corrine Upshur, Alvin Pope

Staff: Jason McNatt and Gabrielle Pope

In-person Public: Jason Halpin

Zoom Public: Kathryn Halpin

1. Call to order

- 4:59 PM

2. Minutes from 12/05/2024

- Councilman Pope makes a motion to APPROVE the minutes and Councilwoman Upshur seconds the motion All in favor "I" all say "I" 12.5.24 minutes passed.

3. Additions/deletions to the published agenda

- No changes Councilman Pope makes a motion to accept the agenda and Councilwoman Upshur seconds the motion agenda passed

4. Resolution for FY26 Budget

- Add to next agenda

5. Discussion on sidewalk definition

- The sidewalk ordinance has been sent to Council for a first reading 1/21/25.

6. Discussion on term limits for Mayor and Council

- Board speaks on the topic decides to table this topic for now.

7. Discussion on Council to pick the Vice Mayor

- Board speaks on the topic decides to table this topic for now.

8. Discussion on Bed and Breakfast locations allowed within the Town

- Jason Halpin (in-person) & Kathryn Halpin (Zoom): discussion on a short-term rental on S Delaware St: states that the owner of the property is not within state and there is no

management for this property and discuss the issues that the property is having. Pressley states to send Code Enforcement out to shut the property down or at least to see what is going on at that property.

- Kathryn Halpin (Zoom): stated that she had to speak with Code Enforcement regarding the short-term rental and that we did not have anything in our ordinance.
- Town staff will investigate the ordinances and codes to see what violations are being made.

9. Discussion on items that require a permit but no inspection

- Councilman Pressley will look at the permit but no inspections this and will add to next agenda.

10. Discussion on appointment of officers and possible recommendation regarding the language specific to the roles on Mayor and Town Manager

- Add to agenda for update

11. Date for next meeting

- February 13th, 2025, at 5pm

12. Adjournment

- 5:19 PM Councilman Pope makes a motion to end meeting.